

## **Job Description Summaries**

### **Behavioral Health Supervisor-Fremont and Columbus**

The Behavioral Health Supervisor is responsible for the day to day supervision of a multi-faceted service of care for the mental health staff at Good Neighbor Community Health Center.

### **Certified Application Counselor-Fremont**

Provide outreach to community members and in reach to ECDHD/GNCHC patients/clients on the health insurance Marketplace Exchanges and the Nebraska Medicaid Program. Assist uninsured patients/clients by determining eligibility to apply for the Marketplace Exchanges and Nebraska Medicaid Program and assisting with the application for those programs.

### **Community Health Nurse-Columbus**

Investigate communicable disease, investigate other issues of public health significance, and provide education on disease prevention activities. Conduct wellness screenings and provide targeted health and wellness promotion. Administer vaccinations within scope of practice. Evaluate/assess health trends and risk factors of population groups through data collection and analysis, providing surveillance, tracking, reporting and follow-up on contagious diseases. Works with communities or specific population groups to develop/implement public policy.

### **Dental Hygienist-Fremont (P/T)**

The Dental Hygienist provides preventative oral care under a generalized supervision. The Dental Hygienist performs all duties within the scope of practice of dental hygiene including but not limited to: subgingival and supragingival scaling, root planning, coronal polishing, administering local anesthetic, exposing radiographs, placing sealants and chemotherapeutic agents, inspecting the oral cavity for abnormal tissue, taking alginate impressions, and assisting the dentist as necessary.

### **Licensed Mental Health Provider-Fremont**

Practice sound principles of Medical Psychiatric and/or Mental Health provider at public health level. They will participate in the decision-making process concerning the delivery of Mental Health Services.

### **Medical Office Specialist-Columbus**

The Medical Office Specialist interacts directly with patients on the phone and face-to-face to support the front office operation. This position is responsible for scheduling appointments, processing payments both in-person and on the phone. Additionally, this position serves as a liaison between patient and medical support staff. The Medical Office Specialist will possess excellent communication skills, organizational skills, computer experience, and must be a self-motivator.

### **X-Ray and Lab Technician-Fremont**

Provide both radiology and laboratory oversight and support for an outpatient clinic. Operate fixed radiology (X-Ray) equipment used in Diagnosing and treating injuries and diseases. Performs manual and operate equipment to provide automated routine blood tests under the supervision of a Laboratory Director.